

Town of Sexsmith
Meeting Minutes
Regular Council Meeting September 8, 2026 - 06:30 PM

Mayor Kate Potter called the Regular Council meeting of Town Council to order at 6:30 p.m.
at the Sexsmith Town Council Chambers, September 8, 2026

Voter Attendees:

Bruce Black (Councillor)
Chrystal Widsten (Councillor)
Daycie Bohning (Councillor)
Dennis Stredulinsky (Councillor)
Kate Potter (Mayor)
Ken Hildebrand (Councillor)
Pauline Nelson (Councillor)

1 Adoption of Agenda

Resolution No: 340-09-26

Moved By: Daycie Bohning

A motion that the agenda for this meeting be adopted as presented.

Councillor Hildebrand submitted his resignation as town councillor.

Mayor Potter declared a break at 6:35 p.m.

Mayor Potter called the meeting back to order at 6:45 p.m.

CARRIED

2 Emergent Items

3 Public Session

4 Delegation

5 Adoption of Minutes

Resolution No: 341-09-26

Moved By: Daycie Bohning

A motion that the August 10, 2026 Meeting Minutes be accepted as presented.

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CARRIED

5.1 August 10, 2026, Regular Council Meeting Minutes

6 Business Arising

6.1 Incentive to Developers for Single Residential Lots

Resolution No: 342-09-26

Moved By: Bruce Black

A motion to give first reading of Bylaw No.1116-2026 Tax Incentive Bylaw as presented.

CARRIED

6.2 Rezoning Bylaw for Civic Centre and Curling Rink

Resolution No: 343-09-26

Moved By: Chrystal Widsten

A motion to give first reading of Bylaw 1117 Land Use Bylaw Amendment as presented.

CARRIED

7 New Business

7.1 MOU with County of Grande Prairie for Economic Development

Resolution No: 344-09-26

Moved By: Bruce Black

A motion that Council approve the Memorandum of Understanding between the Town of Sexsmith and the County of Grande Prairie No. 1 and authorize Chief Administrative Officer to execute the agreement on behalf of the Town.

Councillor Widsten left the meeting at 7:17 p.m.

Councillor Widsten returned to the meeting at 7:18 p.m.

CARRIED

7.2 DRAFT Garbage Collection, Waste Disposal, and the Unauthorized Deposit or Storage of Materials on Municipal Property Bylaw

Resolution No: 345-09-26

Moved By: Bruce Black

A motion to give first reading to Bylaw 1115-2026 Waste Mangement Bylaw as amended.

CARRIED

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7.3 DRAFT Animal Control Bylaw

Resolution No: 346-09-26

Moved By: Bruce Black

A motion to give first reading to Animal Control Bylaw No. 1118 as amended.

CARRIED

7.4 County of Grande Prairie Subdivision and Development Notices

Resolution No: 347-09-26

Moved By: Dennis Stredulinsky

A motion to accept County of Grande Prairie subdivision and rezoning circulation notices PLLUB20260366 and PLSUB20260367 and proposed development circulation notice PLDEV20250629 for information only.

Councillor Black left the meeting at 7:35 p.m.

Councillor Black returned to the meeting at 7:39 p.m.

CARRIED

7.5 Request from Museum Society to Redirect Capital Funds to NAR Roof

Resolution No: 348-09-26

Moved By: Dennis Stredulinsky

A motion to allow the Museum society to redirect seacan funding of \$22,800 previously approved in the 2026 capital budget to the train station roof repair and to approve an additional \$16,835 in funding from capital reserves in order to fully fund the train station roof repair.

CARRIED

7.6 Museum Fall Supper

Resolution No: 349-09-26

Moved By: Bruce Black

A motion to purchase eight tickets for the Museum Fall Supper and to donate a fire ring or item of equal value for the silent auction.

CARRIED

7.7 Alberta Community Partnership Grant - Road Assessment

Resolution No: 350-09-26

Moved By: Dennis Stredulinsky

"THAT Council approves the submission of an application for funding under the Alberta Community Partnership (ACP) program for the Pavement and Sidewalk Assessment Study project; and

THAT Town of Sexsmith agrees to act as the Managing Partner and project lead

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for this initiative in collaboration with partner municipalities Town of Beaverlodge and Town of Wembley; and

THAT the Town of Sexsmith authorizes Administration to execute the conditional grant agreement and manage the project funds on behalf of all participating partners."

Mayor Potter declared a break at 7:58 p.m.

Mayor Potter called the meeting back to order at 8:09 p.m.

CARRIED

7.8 Information Systems Security Policy & Generative AI Policy

Resolution No: 351-09-26

Moved By: Daycie Bohning

A motion to refer the Information Systems Security Policy and Generative Artificial Intelligence (AI) Policy back to Administration for further review as per discussion.

CARRIED

7.9 Dress Code Policy

Resolution No: 352-09-26

Moved By: Dennis Stredulinsky

A motion to approve staff dress code policy 4.21 to include Summer Camp dress code as presented.

CARRIED

7.10 Cancellation of EDAC Meeting

Resolution No: 353-09-26

Moved By: Chrystal Widsten

A motion to cancel the September 9, 2026 EDAC meeting.

CARRIED

7.10.1 Councils intention in refilling this position

Resolution No: 354-09-26

Moved By: Bruce Black

A motion to fill the Economic Development Officer position on a temporary basis to support administratively and to explore expanding the position with options to be brought to Council in a timely manner.

CARRIED

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8 Town Manager's Report
Resolution No: 355-09-26
Moved By: Dennis Stredulinsky

Moved to accept the Town Manager's Report, information items and committee report for information only.

Councillor Black left the meeting at 8:41 p.m.
Councillor Black returned to the meeting at 8:45 p.m.

Councillor Widsten left the meeting at 8:50 p.m.
Councillor Widsten returned to the meeting at 8:51 p.m.

CARRIED

9 Financial Reports
Resolution No: 356-09-26
Moved By: Dennis Stredulinsky

A motion to approve the Financial Report as presented.

CARRIED

10 Reports From Delegation of Council
None

11 Information Items

12 Committee Reports

13 Round Table

14 Closed Session

14.1 Extending the Meeting
Resolution No: 357-09-26
Moved By: Daycie Bohning

A motion to extend the meeting by up to 30 minutes.

Mayor Potter declared a break at 9:16 p.m.
Mayor Potter called the meeting back to order at 9:20 p.m.

CARRIED

14.2 Council/Administration Relations - ATIA Section 20(4)(g)

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- 14.3 Move into Closed Session**
Resolution No: 358-09-26
Moved By: Dennis Stredulinsky

A motion to go into closed session at 9:21 p.m.

CARRIED

- 14.4 Come out of Closed Session**
Resolution No: 359-09-26
Moved By: Chrystal Widsten

A motion to come out of closed session at 9:59 p.m.

CARRIED

- 15 Adjournment**

Meeting adjourned at 10:00 p.m.



Kate Potter, Mayor



Rachel Wueschner, Town Administrator