

Town of Sexsmith
Meeting Minutes
Regular Council Meeting October 5, 2026 - 06:30 PM

Mayor Kate Potter called the Regular Council meeting of Town Council to order at 6:30 p.m. at the Sexsmith Town Council Chambers (9927-100 Street), October 5, 2026.

Attendance Notes: Councillor Nelson attended meeting by Zoom.

Voter Attendees:

Chrystal Widsten (Councillor)
Daycie Bohning (Councillor)
Dennis Stredulinsky (Councillor)
Kate Potter (Mayor)
Pauline Nelson (Councillor)

Non-Voter Attendees:

Alex Worries (Assistant CAO)
Rachel Wueschner (CAO)

- 1 Adoption of Agenda**
Resolution No: 364-10-26
Moved By: Chrystal Widsten

A motion that the agenda for this meeting be adopted as amended.

Item 15 - Closed Session will be moved to a future council meeting.

CARRIED

- 2 Strategic Priorities**
- 3 Emergent Items**
- 4 Public Session**
- 5 Delegation**
- 6 Adoption of Minutes**

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6.1 September 8, 2026 Regular Council Meeting Minutes

Resolution No: 365-10-26

Moved By: Daycie Bohning

A motion that the September 8, 2026 Regular Council Meeting Minutes be accepted as presented.

CARRIED

6.2 September 14, 2026 Committee of the Whole Meeting Minutes

Resolution No: 366-10-26

Moved By: Daycie Bohning

A motion that the September 14, 2026 Committee of the Whole Minutes be accepted as presented.

CARRIED

7 Business Arising

7.1 Municipal Traffic Bylaw

Resolution No: 367-10-26

Moved By: Dennis Stredulinsky

A motion to give first reading to Bylaw No. 1120 - Municipal Traffic Bylaw as presented.

CARRIED

7.2 Set Date For By-Election

Resolution No: 368-10-26

Moved By: Daycie Bohning

A motion to set November 23, 2026, as the date for the 2026 Municipal By-election for the Town of Sexsmith.

CARRIED

7.2.1 Appoint Returning Officer

Resolution No: 369-10-26

Moved By: Chrystal Widsten

A motion to appoint Alex Worries, Assistant CAO, as Returning Officer for the 2026 Municipal By-election, and appoint Rachel Wueschner, Chief Administrative Officer, and Carmen Puiu, Accounting Supervisor, as Substitute Returning Officers.

CARRIED

7.2.2 Cancel Corporate Service Meeting - November 23, 2026

Resolution No: 370-10-26

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Moved By: Dennis Stredulinsky

A motion to cancel the Corporate Services meeting scheduled for November 23, 2026.

CARRIED

7.2.3 Request from Municipal Affairs to delay the 2026 Organizational Meeting

Resolution No: 371-10-26

Moved By: Daycie Bohning

A motion to request from Municipal Affairs to delay the 2026 organizational meeting of Council to December 7, 2026 after the By-election scheduled for November 23, 2026.

CARRIED

7.3 Policy for Use of Town Signage

Resolution No: 372-10-26

Moved By: Dennis Stredulinsky

A motion to approve Policy 4.31, Town-Owned Static Billboard Usage, as presented.

CARRIED

7.3.1 Allow Painted Sky Development Corp. to use both town-owned billboards

Resolution No: 373-10-26

Moved By: Daycie Bohning

A motion to allow Painted Sky Development Corp. to use both town-owned billboards for 6 months.

CARRIED

7.4 Information Systems Security Policy & Generative AI Policy

Resolution No: 374-10-26

Moved By: Dennis Stredulinsky

A motion to bring back 7.21 Information Systems Security Policy and 7.22 Generative Artificial Intelligence (AI) Policy with more information.

CARRIED

7.5 Land Use Bylaw Review Scope Change & Dates for Council LUB Workshop in November

Resolution No: 375-10-26

Moved By: Chrystal Widsten

A motion to authorise BASE to proceed with the two additional engagement sessions for the Land Use Bylaw Rewrite for an additional fee of \$6,480 with

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funds to come from Capital Reserves.

CARRIED

7.5.1 Council/MPC Workshop - Land Use Bylaw Re-write
Resolution No: 376-10-26

Seconded By: Dennis Stredulinsky

A motion to schedule the first Land Use Bylaw Council/MPC workshop for November 12, 2026 at 6:30 p.m.

CARRIED

8 New Business

8.1 Fees Rates and Charges Bylaw - First Reading

Resolution No: 377-10-26

Moved By: Daycie Bohning

A motion to give first reading to Bylaw No. 1119, the Fees, Rates and Charges Bylaw, as presented.

CARRIED

8.1.1 Fees Rates and Charges Bylaw - 2nd Reading

Resolution No: 378-10-26

Moved By: Dennis Stredulinsky

A motion to give second reading to Bylaw No. 1119, the Fees, Rates and Charges bylaw as presented.

CARRIED

8.1.2 Fees Rates and Charges Bylaw - Permission to give third reading

Resolution No: 379-10-26

Moved By: Daycie Bohning

A motion that Bylaw 1119, the Fees, Rates and Charges Bylaw, be considered for third and final reading.

CARRIED UNANIMOUSLY

8.1.3 Fees Rates and Charges Bylaw - Third Reading

Resolution No: 380-10-26

Moved By: Chrystal Widsten

A motion to give third reading to Bylaw No. 1119 Fees, Rates and Charges Bylaw as presented.

CARRIED

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8.2 Grants to Organizations

Resolution No: 381-10-26

Moved By: Dennis Stredulinsky

A motion to approve the five September 2026 Grants to Organization applications, totalling \$5000, to be funded from the Grants to Organizations budget, as follows: RWZ Booster Club, \$1000; Sexsmith Minor Hockey Club, \$1000; St. Mary's Booster Club, \$1000; Sexsmith Playschool Society, \$1000; and St. Mary's Catholic School, \$1000.

Mayor Potter declared a break at 8:00 p.m.

Mayor Potter called the meeting back to order at 8:12 p.m.

CARRIED

8.3 Participation in RFP with AMSC for 3 Year Natural Gas Contract

Resolution No: 382-10-26

Moved By: Dennis Stredulinsky

A motion to participate in an RFP with AMSC for a 3 Year Natural Gas Contract renewal.

CARRIED

9 Town Manager's Report

Resolution No: 383-10-26

Moved By: Chrystal Widsten

A motion to accept the Town Manager's Report, information items and committee report for information only.

CARRIED

10 Financial Reports

11 Reports From Delegation of Council

None

12 Information Items

13 Committee Reports

14 Round Table

15 Adjournment

Meeting adjourned at 8:45 p.m.

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A handwritten signature in blue ink, appearing to read "K. Potter".

Mayor

A handwritten signature in black ink, appearing to read "Rachel Wessner".

Town Administrator