SEXSMITH

MICRO BUSINESS DEVELOPMENT GRANT

ELIGIBLE BUSINESSES

- Home-Based Businesses
- Owner-Operated Businesses
- Businesses with Five or Fewer Employees
- Located in the Town of Sexsmith with a valid business licence

50%
OF ELIGIBLE PROJECT COSTS

MAXIMUM GRANT:

$1,000

FUNDING CAN BE USED FOR:

- TOOLS & EQUIPMENT
- BUSINESS IMPROVEMENTS
- TECHNOLOGY UPGRADES
- INVESTMENTS THAT HELP YOUR BUSINESS GROW

APPLY BY NOVEMBER 30, 2026

Email: EDAC@Sexsmith.ca for an application form

Town of Sexsmith Economic Development Committee

MICRO BUSINESS DEVELOPMENT GRANT

The Micro Business Grant Program provides reimbursement grants up to 50% of eligible project costs, to a maximum of $1,000 per business. The goal is to assist with upgrading or replacing tools, equipment, or improving business processes. The program is open to existing, resident-operated microbusinesses.

Eligibility Requirements

- Valid Town of Sexsmith Business License
- Owner-operated with five or fewer employees
- Preference to home-based businesses
- In continuous operation for at least six months
- No active bylaw enforcement actions or arrears with the Town of Sexsmith
- Physically located and within the Town of Sexsmith
- Not a franchise, subsidiary, or chain business
- Not restricted to patrons aged 18+
- Business plan and project budget
- Financial document for proof of business operations
- Grants are awarded once per business, based on need and business impact

Application Process

- Intake Period: August 1 - November 30, 2026
- Funding Distribution: By December 20th, 2026

Application Scoring

- Home-based business operated by owner/family (40 pts.)
- Business with 5 employees or less (25 pts.)
- Submission of business plan (15 pts.)
- Financial summary or documents (10 pts.)
- Supporting documents including quote and/or receipts (10 pts.)

MICRO BUSINESS DEVELOPMENT GRANT

The Micro Business Grant Program Application Form

Business Information

Legal Name of Business: _____
Business Address: _____
Opening Date: _____
Type of Industry: _____
Town of Sexsmith Business Licence #: _____

Applicant Information

Applicant Name: _____
Title / Role: _____
Phone Number: _____
Email Address: _____

Project Details

Description of Business (Products, Services, etc.):

_____

_____

_____

Description of Proposed Project / Equipment / Improvements:

_____

_____

_____

Total Project Cost $_____
Amount of Grant Requested $_____
Number of Employees as of March 31, 2026 _____
Number of Employees Current _____
Has the business applied for other funding? If yes, specify:

_____

_____

_____

MICRO BUSINESS DEVELOPMENT GRANT

The Micro Business Grant Program Application Form

Application Checklist

Please include the following documents with your application:

□ Proof of expenditure (invoice, receipt, or quote)
□ Valid Town of Sexsmith business licence
□ Business plan
□ Financial statement (audit not required)
□ Any additional supporting materials relevant to this application

Applicant Declaration

I certify that the information provided in this application is accurate and complete to the best of my knowledge, and that I understand the eligibility and reimbursement conditions of the Micro Business Development Program.

Applicant Signature _____

Date _____

Submit Your Application

Deadline to apply is November 30, 2026
By Email: EDAC@Sexsmith.ca
By Mail: PO Box 420 Sexsmith AB T0H3C0
In Person: Town of Sexsmith 9927-100 Street Sexsmith AB

Thank you for your application. All applications will receive a confirmation email from EDAC@Sexsmith.ca once received. Please feel free to reach out with any questions and good luck!

Administration

Date Received _____