

**Town of Sexsmith**  
**Meeting Minutes**  
**Regular Council Meeting March 2, 2026 - 06:30 PM**

Mayor Kate Potter called the Regular Council Meeting of Town Council to order at 6:30 p.m. at the Sexsmith Town Council Chambers

**Attendance Notes:** Councillor Hildebrand joined by Zoom

**Voter Attendees:**

Chrystal Widsten (Councillor)  
Daycie Bohning (Councillor)  
Kate Potter (Mayor)  
Ken Hildebrand (Councillor)  
Pauline Nelson (Councillor)

**Non-Voter Attendees:**

Alex Worries (Assistant CAO)  
Rachel Wueschner (CAO)

**1 Adoption of Agenda**

**Resolution No:** 076-03-26

**Moved By:** Daycie Bohning

that the agenda for this meeting be adopted as amended.

**CARRIED**

**2 Emergent Items**

**3 Public Session**

**4 Delegation**

**5 Adoption of Minutes**

**Resolution No:** 077-03-26

**Moved By:** Daycie Bohning

that the February 9, 2026 Committee of the Whole Meeting Minutes be accepted as presented.

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**CARRIED**

- 5.1 Budget Minutes**  
**Resolution No:** 078-03-26  
**Moved By:** Daycie Bohning  
 that the February 12, 2026 Budget Meeting Minutes be accepted as presented.

**CARRIED**

- 5.1.1 Regular Council Minutes**  
**Resolution No:** 079-03-26  
**Moved By:** Pauline Nelson  
 that the February 2, 2026 Regular Council Meeting Minutes be accepted as amended.

**CARRIED**

**6 Business Arising**

- 6.1 Sexsmith Wellness Budget and Capacity**  
**Resolution No:** 080-03-26  
**Moved By:** Pauline Nelson  
 A motion to add \$10,000 to the Wellness operational budget to be used to fund capacity shortfalls.

Mayor Potter declared a break at 7:35 p.m.  
 Mayor Potter called the meeting back to order at 7:45 p.m.

Name	Yes	No	Abstained	Absent
Bruce Black				✓
Daycie Bohning		✓		
Ken Hildebrand		✓		
Pauline Nelson	✓			
Kate Potter	✓			
Dennis Stredulinsky				✓
Chrystal Widsten	✓			

**CARRIED**

**7 New Business**

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A motion to accept the Municipal Development Plan Referral Notice #PLOPA20250280 for information only.

### 7.1 Proposed Municipal Development Plan COGP - Draft Bylaw #3255

**Resolution No:** 081-03-26

**Moved By:** Daycie Bohning

A motion to accept the Municipal Development Plan update #PLOPA20250280 for information only.

**CARRIED**

### 7.2 Split Tax Rate Bylaw No. 1106 - First Reading

**Resolution No:** 082-03-26

**Moved By:** Daycie Bohning

A motion to give first reading to Bylaw No. 1106, Split Tax Rate Bylaw as presented.

**CARRIED**

#### 7.2.1 Split Tax Rate Bylaw No. 1106 - Second Reading

**Resolution No:** 083-03-26

**Moved By:** Daycie Bohning

A motion to give second reading to Bylaw No. 1106, Split Tax Rate Bylaw as presented.

**CARRIED**

#### 7.2.1.1 Split Tax Rate Bylaw No. 1106 - Permission For Third Reading

**Resolution No:** 084-03-26

**Moved By:** Chrystal Widsten

A motion to give permission for Third reading for Split Tax Rate Bylaw No. 1106.

**CARRIED**

#### 7.2.1.2 Split Tax Rate Bylaw 1106 - Third Reading

**Resolution No:** 085-03-26

**Moved By:** Chrystal Widsten

A motion to give third reading to Bylaw No. 1106, Split Tax Rate Bylaw as presented.

**CARRIED**

#### 7.2.1.3 Tax Incentives for Developers of Single Lots

**Resolution No:** 086-03-26

**Moved By:** Daycie Bohning

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A motion to bring back incentives for developers of single lots to a future Corporate Services meeting.

**CARRIED**

### 7.3 Elks Sportsman's Supper

**Resolution No:** 087-03-26

**Moved By:** Daycie Bohning

A motion to donate a gift card of \$75.00 and a Sexsmith fire pit ring to the Sexsmith Elks for their annual men's only Sportsman's Supper event.

**CARRIED**

### 7.4 Aquatera Dividend Declaration

**Resolution No:** 088-03-26

**Moved By:** Daycie Bohning

A motion to approve the 2025 discretionary dividends issuance as per the following resolution.

Pursuant to Article 10.04.01 of the Unanimous Shareholders Agreement ("USA") dated 23 February 2018 among THE CITY OF GRANDE PRAIRIE, THE COUNTY OF GRANDE PRAIRIE NO.1, THE TOWN OF SEXSMITH and AQUATERA UTILITIES INC. ("Corporation") with respect to the Corporation, the undersigned shareholders of the Corporation hereby consent to the Board of the Corporation declaring dividends with respect to the Corporation's Class "D" Preferred Shares, Class "F" Preferred Shares, and Class "H" Preferred Shares and providing for payment of such dividends on or prior to 31 March 2026, notwithstanding the stipulations in Articles 8 and 10 of the USA.

**CARRIED**

### 7.5 Community Flower

**Resolution No:** 089-03-26

**Moved By:** Daycie Bohning

A motion to continue with the community flower delivery program in 2026 at a cost of \$600.00 with funds coming from the Council budget with Council and others delivering the flowers.

**CARRIED**

### 7.6 County of Grande Prairie Development Circulation

**Resolution No:** 090-03-26

**Moved By:** Pauline Nelson

A motion to accept the Development Permit Application Notice #PLDEV20250628 & #PLDEV20250630 for information only.

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Mayor Potter declared a break at 8:37 p.m.

Mayor Potter called the meeting back to order at 8:43 p.m.

**CARRIED**

### 8 Town Manager's Report

**Resolution No:** 091-03-26

**Moved By:** Daycie Bohning

To accept the Town Manager's Report, information items and committee report for information only.

**CARRIED**

### 8.1 Budget Meetings

**Resolution No:** 092-03-26

**Moved By:** Daycie Bohning

A motion to schedule a Budget Meeting for Monday, March 30, 2026 and Wednesday, April 1, 2026.

**CARRIED**

### 8.2 Request For Information: Tell Your Story

**Resolution No:** 093-03-26

**Moved By:** Chrystal Widsten

A motion to bring back more information to a future Council meeting about the Tell Your Story: A Community History Video Partnership.

**CARRIED**

### 9 Closed Session - Council Relations - ATIA 20(4)(g)

#### 9.1 Move into Closed Session

Moved by \_\_\_\_\_ to go into closed session at \_\_\_ a.m./p.m.

#### 9.2 Come out of Closed Session

Moved by \_\_\_\_\_ to come out of closed session at \_\_\_ a.m./p.m.

### 10 Financial Reports

### 11 Reports From Delegation of Council

None

### 12 Information Items

### 13 Committee Reports

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**14 Round Table**

**15 Adjournment**

Meeting adjourned at 9:27 p.m.



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Kate Potter, Mayor



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Rachel Wueschner  
Chief Administrative Officer