

Town of Sexsmith
Meeting Minutes
Regular Council Meeting June 15, 2026 - 06:30 PM

Mayor Kate Potter called the Regular Council meeting of Town Council to order at 6:30 p.m. at the Sexsmith Town Council Chambers

Voter Attendees:

Bruce Black (Councillor)
Chrystal Widsten (Councillor)
Daycie Bohning (Councillor)
Dennis Stredulinsky (Councillor)
Kate Potter (Mayor)
Ken Hildebrand (Councillor)
Pauline Nelson (Councillor)

Non-Voter Attendees:

Alex Worries (Assistant CAO)
Denise Galway (Admin Assistant to CAO)

1 Adoption of Agenda

Resolution No: 266-06-26

Moved By: Ken Hildebrand

that the agenda for this meeting be adopted as amended.

CARRIED

2 Public Session

3 Delegation

4 Adoption of Minutes

4.1 Regular Council Meeting Minutes

Resolution No: 267-06-26

Moved By: Dennis Stredulinsky

Town of Sexsmith

Meeting Minutes

Regular Council Meeting June 15, 2026 - 06:30 PM

A motion to approve the June 1, 2026 Regular Council Meeting Minutes as presented.

CARRIED

- 4.1.1 Public Hearing Minutes**
Resolution No: 268-06-26
Moved By: Pauline Nelson

A motion to approve the June 1, 2026, Public Hearing Meeting Minutes as presented.

CARRIED

- 4.2 Committee of the Whole Meeting Minutes**
Resolution No: 269-06-26
Moved By: Chrystal Widsten

A motion to approve the June 8, 2026, Committee of the Whole Meeting Minutes Meeting as presented.

CARRIED

5 Business Arising

- 5.1 Grant Request Follow up - Spring 2026**
Resolution No: 270-06-26
Moved By: Pauline Nelson

A motion to approve the Sunset Homes Tenants Association Grant Application by covering up to \$1000 toward the cost of two trees, landscape fabric, mulch and WCB coverage, with extra assistance from Public Works Department for prep work as needed.

CARRIED

- 5.1.1 SSS Women's Basketball**
Resolution No: 271-06-26
Moved By: Daycie Bohning

A motion to approve the Spring 2026 grant application for the Sexsmith Secondary School Women's Basketball Team in the amount of \$1000.

CARRIED

- 5.2 Community Centre Security Cameras and Audio Upgrade Request**
Resolution No: 272-06-26
Moved By: Dennis Stredulinsky

Town of Sexsmith

Meeting Minutes

Regular Council Meeting June 15, 2026 - 06:30 PM

A motion to approve the audio system enhancement for the Community Centre in the amount up to \$2050 with funds coming from capital reserves.

CARRIED

5.2.1 Community Centre Security Cameras

Resolution No: 273-06-26

Moved By: Daycie Bohning

Motion that no funds are directed to purchase a security system for the Community Centre.

CARRIED

5.3 PREDA Membership

Resolution No: 274-06-26

Moved By: Daycie Bohning

A motion to maintain PREDA membership for 2026-2027.

CARRIED

5.3.1 Northern Transportation Advocacy Bureau

Resolution No: 275-06-24

Moved By: Bruce Black

Motion to decline membership in the Northern Transportation Advocacy Bureau.

CARRIED

5.4 Set Special Meeting Dates for Public Works Service Level Review

Resolution No: 276-06-26

Moved By: Daycie Bohning

A motion to set Special Council Meetings on July 6, 2026 and July 27, 2026 to discuss the Public Works Service Level Review.

CARRIED

6 New Business

6.1 Design Standards Policy

Resolution No: 277-06-26

Moved By: Ken Hildebrand

A motion to approve the policy for Temporary Design Standards as presented.

CARRIED

Town of Sexsmith
Meeting Minutes
Regular Council Meeting June 15, 2026 - 06:30 PM

6.2 Recreational Opportunities Task Force

Resolution No: 278-06-26

Moved By: Daycie Bohning

A motion to disband the Recreational Opportunities Task Force.

CARRIED

6.3 Weed Inspector Appointment 2026

Resolution No: 279-06-26

Moved By: Dennis Stredulinsky

Appoint Elizabeth Rojas-Cruz as an additional weed inspector for the Town of Sexsmith for 2026.

Councillor Bruce Black left the meeting at 7:46 p.m.

Councillor Bruce Black returned to the meeting at 7:50 p.m.

CARRIED

6.3.1 Weed Inspector Cost and Requirements

Resolution No: 280-06-26

Moved By: Daycie Bohning

Motion to bring weed inspector cost and requirements to budget 2027 discussions.

CARRIED

6.4 Storefront & Digital Revitalization Pilot Program

6.4.1 Storefront & Digital Revitalization Pilot Program

Resolution No: 281-06-26

Moved By: Pauline Nelson

motion to approve and fund the Storefront & Digital Revitalization program as a pilot project in 2026 in the amount of \$15,000 with funds coming from capital reserves

CARRIED

6.4.2 PREDA Municipal Project Fund Application

Resolution No: 282-06-26

Moved By: Pauline Nelson

to apply to the PREDA Municipal Project fund in support of the Storefront and Digital Revitalization program in the amount of \$10,000.

Mayor Kate Potter declared a break at 8:07 p.m.

Mayor Kate Potter returned to meeting at 8:15 p.m.

Town of Sexsmith
Meeting Minutes
Regular Council Meeting June 15, 2026 - 06:30 PM

CARRIED

6.5 Maskwa Medical Centre Request

Resolution No: 283-06-26

Moved By: Bruce Black

Direct Administration to support Maskwa awareness through municipal communications as appropriate.

CARRIED

7 Town Manager's Report

Resolution No: 284-06-26

Moved By: Ken Hildebrand

to accept the Town Manager's Report, information items and committee report for information only.

CARRIED

8 Financial Reports

Resolution No: 285-06-26

Moved By: Daycie Bohning

to approve the Financial Report as presented.

CARRIED

9 Reports From Delegation of Council

None

10 Information Items

11 Committee Reports

12 Round Table

12.1 Emergent Items

Resolution No: 286-06-26

Moved By: Daycie Bohning

to add the deputy mayor appointment as an emergent item to the agenda

CARRIED

12.2 Deputy Mayor from July 1, 2026- February 28, 2027

Resolution No: 287-06-26

Moved By: Daycie Bohning

Town of Sexsmith

Meeting Minutes

Regular Council Meeting June 15, 2026 - 06:30 PM

to assign Pauline Nelson as deputy mayor from July 1, 2026 to February 28, 2027.

CARRIED

12.3 Closed Session - CAO Review – ATIA 22(2) June 15, 2026

Mayor Potter declared a break at 8:49 p.m.

Mayor Potter called the meeting back to order at 8:59 p.m.

12.3.1 Move into Closed Session

Resolution No: 288-06-26

Moved By: Ken Hildebrand

to go into closed session at 8:59p.m.

CARRIED

12.3.2 Come out of Closed Session

Resolution No: 289-06-26

Moved By: Ken Hildebrand

to come out of closed session at 9:33 p.m..

CARRIED

12.3.2.1 Extend Meeting up to 30 minutes

Resolution No: 290-06-26

Moved By: Ken Hildebrand

to extend the meeting up to 30 minutes.

CARRIED

12.3.3 CAO Review

Resolution No: 291-06-26

Moved By: Bruce Black

For Mayor Potter to proceed with CAO review and salary negotiations on behalf of council as discussed.

CARRIED

13 Adjournment

Meeting adjourned at 9:59 p.m.



Kate Potter, Mayor



Rachel Wueschner
Chief Administrative Officer