

Town of Sexsmith
Meeting Minutes
Regular Council Meeting July 13, 2026 - 06:30 PM

Mayor Kate Potter called the Regular Council meeting of Town Council to order at 6:30 p.m.at the Sexsmith Town Council Chambers, July 13, 2026

Attendance Notes: Dennis Stredulinsky attended by Zoom

Voter Attendees:

Chrystal Widsten (Councillor)
Daycie Bohning (Councillor)
Dennis Stredulinsky (Councillor)
Kate Potter (Mayor)
Ken Hildebrand (Councillor)
Pauline Nelson (Councillor)

Non-Voter Attendees:

Alex Worries (Assistant CAO)
Rachel Wueschner (CAO)

1 Adoption of Agenda

Resolution No: 294-07-26

Moved By: Ken Hildebrand

A motion that the agenda for this meeting be adopted as amended.

Move Closed Session Item #1 Council/Administration Relations to Closed Session item #4.

CARRIED

2 Emergent Items

3 Public Session

4 Delegation: Sexsmith Medical Clinic - Dr. Van Tonder

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5 Adoption of Minutes

5.1 Regular Council Meeting Minutes June 15, 2026

Resolution No: 295-07-26

Moved By: Ken Hildebrand

A motion to approve the June 15, 2026, Regular Council Meeting Minutes as presented.

CARRIED

5.2 Special Council Meeting Minutes July 6, 2026

Resolution No: 296-07-26

Moved By: Chrystal Widsten

A motion to approve the July 6, 2026 Special Council Meeting Minutes as presented.

CARRIED

6 Business Arising

7 New Business

7.1 Request to Approve Library Board Member

Resolution No: 297-07-26

Moved By: Daycie Bohning

A motion to appoint Abby Fischer to the Town of Sexsmith Library Board for a term starting July 14, 2026 and ending July 13, 2029.

Councillor Widsten has declared a conflict of interest and will not be participating in the discussion or vote.

CARRIED

7.2 Request to Amend OHV Bylaw

Resolution No: 298-07-26

Moved By: Daycie Bohning

A motion to direct administration to bring back an amended Municipal Traffic Bylaw #988 to allow OHVs to stop at local service stations for fuel and vehicle washing while using approved routes for consideration by Council.

CARRIED

7.3 Museum Request to Fund Signage

Resolution No: 299-07-26

Moved By: Ken Hildebrand

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A motion to approve \$703.50 for the Museum Society for the David Leonard Memorial Hall sign with funds to come from 2026 operating reserves.

CARRIED

7.3.1 Memorial Naming of Buildings Policy

Resolution No: 300-07-26

Moved By: Daycie Bohning

A motion to bring to Corporate Services a Memorial Building Naming Policy for review.

CARRIED

7.4 Alberta Mid-Sized Town Mayors Caucus

Resolution No: 301-07-26

Moved By: Daycie Bohning

A motion for the Town of Sexsmith to Join the Alberta Mid-Sized Town Mayors Caucus.

CARRIED

7.5 Meeting Request with Minister Williams

7.5.1 Meeting Request with Minister Williams - Electoral Act

Resolution No: 302-07-26

Moved By: Daycie Bohning

A motion to send a meeting request to Minister Williams to discuss changes to the electoral act to allow for those running for a mayoral position to also be considered for a councillor position providing they receive enough votes to earn a councillor seat and to discuss the inclusion of assets from alternative service delivery models owned by municipalities to be considered in the LGFF formula providing they are to provide a core municipal service.

CARRIED

7.6 Referral for Rezoning and Subdivision Applications in County of Grande Prairie

Resolution No: 303-07-26

Moved By: Ken Hildebrand

A motion to accept the notice of proposed rezoning PLLUB20260289 and PLLUB20260311 and the notice of subdivision PLSUB20260312 from the County of Grande Prairie No. 1 for information.

CARRIED

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7.7 Request for School Bus Shelter

Resolution No: 304-07-26

Moved By: Daycie Bohning

A motion that Administration investigate the costs and potential locations for installing a school bus stop shelter and report back to Council.

CARRIED

7.8 GPRTA - Regional Destination Marketing Organization

Resolution No: 305-07-26

Moved By: Ken Hildebrand

A motion to authorize Administration to provide a letter of support to the Grande Prairie Regional Tourism Association in support of its application to become the designated Destination Marketing Organization for Northwest Alberta under the Traveller Protection and Destination Development Act.

CARRIED

7.9 16th Annual Chair Extraordinaire

Resolution No: 306-07-26

Moved By: Daycie Bohning

A motion to approve the purchase of 4 ticket(s) to the Resource Centre for Suicide Prevention's 16th Annual Chair Extraordinaire fundraising event on September 26, 2026, and authorize the donation of a silent auction item with a value not to exceed \$500 with funds to come from Grants to Organizations.

CARRIED

8 Town Manager's Report

Resolution No: 307-07-26

Moved By: Ken Hildebrand

A motion to accept the Town Manager's Report, information items and committee report for information only.

Mayor Potter declared a break at 8:08 p.m.

Mayor Potter called the meeting back to order at 8:17 p.m.

CARRIED

9 Closed Session

9.1 Move into Closed Session

Resolution No: 308-07-26

Moved By: Ken Hildebrand

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A motion to go into closed session at 8:18 p.m.

CARRIED

9.2 Come out of Closed Session

Resolution No: 309-07-26

Moved By: Chrystal Widsten

A motion to come out of closed session at 9:30 p.m.

CARRIED

9.3 Extending the Meeting

Resolution No: 310-07-26

Moved By: Daycie Bohning

A motion to extend the meeting for up to 30 minutes.

CARRIED

9.4 Aquatera Board Remuneration Policy #107

Resolution No: 311-07-26

Moved By: Daycie Bohning

A motion to approve Aquatera Board Remuneration Policy #107 as presented.

CARRIED

9.5 Council/Administrative Relations

Resolution No: 312-07-26

Moved By: Daycie Bohning

A motion to bring back Council and Administration Relations to the September 8, 2026 Council Meeting.

CARRIED

10 Financial Reports

11 Reports From Delegation of Council

None

12 Information Items

13 Committee Reports

14 Round Table

15 Adjournment

Meeting adjourned at 9:46 p.m.

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Kate Potter, Mayor



Rachel Wueschner
Chief Administrative Officer