

MINUTES
TOWN OF SEXSMITH
REGULAR COUNCIL MEETING
MONDAY DECEMBER 15, 2025

Mayor Kate Potter called this Regular Town Council Meeting to order at 6:32 p.m. at the
Sexsmith Council Chambers

COUNCIL PRESENT	Kate Potter Dennis Stredulinsky Chrystal Widsten Ken Hildebrand Daycie Bohning Bruce Black	Mayor Councillor Councillor Councillor Deputy Mayor Councillor
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COUNCIL ABSENT	Pauline Nelson	Councillor
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STAFF PRESENT	Rachel Wueschner Alex Worries	CAO Assistant CAO
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ADOPTION OF THE AGENDA	RESOLUTION NO. 412-12-25 Moved by Councillor Hildebrand accept the agenda as amended. CARRIED
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EMERGENT ITEMS

ADOPTION OF MINUTES	RESOLUTION NO.413-12-25 Moved by Councillor Bohning to accept the November 17, 2025, Regular Council meeting minutes as presented. CARRIED
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RESOLUTION NO. 414-12-25

Moved by Councillor Bohning to accept the December 8, 2025, Committee of the Whole meeting minutes as presented.

CARRIED

NEW BUSINESS

Councillor Black entered the meeting at 6:35 p.m.

**COUNTY OF GRANDE
PRAIRIE
SUBDIVISION AND
REZONING
REFERRAL NOTICE
PLSUB20250559 &
PLSUB20250558 AND
SUBDIVISION
REFERRAL NOTICE
PLSUB20250566**

RESOLUTION NO. 415-12-25

Moved by Councillor Bohning to accept the County of Grande Prairie rezoning and subdivision application for lands located at 2220142-1-1; SW-10-73-6-W6 and 1026666 2 11 Pt. NE-11-73-6-W6 and Subdivision Referral Notice PLSUB20250566 for lands located at NW-34-73-6-W6 for information.

CARRIED

**MICRO GRANT
RECOMMENDATIONS**

RESOLUTION NO. 416-12-25

Moved by Councillor Hildebrand to approve Microbusiness Development Program grants of \$1000 to Lefty's Café Ltd., Homestead Professional Corporation, Embrace It Fitness Inc., and Peace Woodcraft and a grant of \$945.29 to Balanced Perspectives Inc.

CARRIED

**SAFETY SMARTS –
REQUEST FOR
FUNDING**

RESOLUTION NO. 417-12-25

Moved by Councillor Black that \$500.00 be donated to the Heartland Training and Support Hub to help in the provision of Safety Smarts education to local schools.

CARRIED

Councillor Bohning left the meeting at 6:45 p.m.
Councillor Bohning returned to the meeting at 6:49 p.m.

**OFFER TO PURCHASE
FIRE TRUCK**

RESOLUTION NO. 418-12-25

Moved by Councillor Black to counter the Town of Fairview's offer to purchase the 2006 Rosenbauer ladder truck in the amount of \$160,000.

CARRIED

**EARLY APPROVAL
REQUESTS FOR
BOBCAT AND STREET
SANDER**

RESOLUTION NO. 419-12-25

Moved by Councillor Hildebrand to approve the request to trade in the 2025 bobcat for the new Bobcat in 2026 in the amount of \$10,853 under the lease trade in agreement.

CARRIED

RESOLUTION NO. 420-12-25

Moved by Councillor Hildebrand to approve the request to purchase immediately a new sander in the amount of \$15,068.10 with funds coming from the Vehicle and Equipment Replacement reserve.

CARRIED

**LAND USE BYLAW
AMENDMENT LOT 1,
BLOCK 24, PLAN
0426751**

RESOLUTION NO. 421-12-25

Moved by Councillor Black to give first reading to Bylaw 1102 – Land Use Bylaw Amendment.

CARRIED

Councillor Black left the meeting at 7:30 p.m.

Councillor Black returned to the meeting at 7:32 p.m.

Councillor Black left the meeting at 7:35 p.m.

Councillor Black returned to the meeting at 7:39 p.m.

**2026 INTERIM
OPERATING BUDGET**

RESOLUTION NO. 422-12-25

Moved by Councillor Hildebrand to approve the interim Operating and Capital Budgets at 75% of the budget presented for 2026.

CARRIED

**REVISED EDAC
MEETING DATE
FROM JANUARY 14TH
TO THE 15TH**

RESOLUTION NO. 423-12-25

Moved by Councillor Bohning that the Economic Development Advisory Committee meeting date be revised from January 14 to January 15, 2026.

CARRIED

**JOINT ASSESSMENT
REVIEW BOARD –
PUBLIC MEMBER
AND CHAIR
APPOINTMENT**

RESOLUTION NO. 424-12-25

Moved by Councillor Hildebrand to appoint Jenna Hildebrand as Chair of the Local (Joint) Assessment Review Board (LARB) for a term of three (3) years expiring October 2028 and that the Chair shall be entitled to such a remuneration as outlined in the County's Policy F10 – Council and Board Member Honoraria and Expense Reimbursement.

CARRIED

**EXPRESSION OF
INTEREST EDAC
MEMBER**

RESOLUTION NO. 425-12-25

Moved by Councillor Bohning to appoint Emalee Wiebe to the Economic Development Advisory Committee.

CARRIED

Councillor Widsten left the meeting at 7:44 p.m.

Councillor Widsten returned to the meeting at 7:45 p.m.

**PASSIONATE HEARTS
CELEBRATION -
FEBRUARY 13, 2026**

RESOLUTION NO. 426-12-25

Moved by Councillor Bohning to support the Passionate Hearts Celebration by having Mayor Potter present on behalf of the town.

CARRIED

**POLICY 4.20 FLAG
HALF MASTING**

RESOLUTION NO. 427-12-25

Moved by Councillor Stredulinsky to approve the revisions to Policy 4.20 – Flag Half Masting.

CARRIED

Councillor Stredulinsky left the meeting at 8:04 p.m.

Councillor Stredulinsky returned to the meeting at 8:07 p.m.

**FCM GREEN
MUNICIPAL FUND
GHG PATHWAY
STUDY**

RESOLUTION NO. 428-12-25

Moved by Councillor Hildebrand that,
WHEREAS the Town of Sexsmith is committed to responsible asset management, environmental stewardship, and long-term operational sustainability; and

WHEREAS the Federation of Canadian Municipalities (FCM) offers the Green Building Pathway Feasibility Study program to support municipalities in identifying opportunities to reduce greenhouse gas emissions, improve energy efficiency, and enhance climate resilience across municipal facilities; and

WHEREAS the Town of Sexsmith intends to apply to the FCM Green Building Pathway program to complete a GHG Reduction Pathway Feasibility Study for four municipally owned facilities, including:

- Sexsmith & Area Community Centre
- Curling Rink
- Arena
- Civic Centre

WHEREAS the Green Building Pathway Feasibility Study will support the Town's strategic objectives by establishing energy and emissions baselines, identifying cost-effective energy conservation

measures, outlining pathways for long-term GHG reductions, and informing future capital planning priorities; and

WHEREAS the FCM program requires confirmation of Council's approval to submit the application and commitment to the municipal portion of the project cost;

NOW THEREFORE BE IT RESOLVED THAT Council approves the Town of Sexsmith's application to the FCM Green Building Pathway Feasibility Study program for the above-noted four municipal buildings; and

BE IT FURTHER RESOLVED THAT Council commits to providing the municipal contribution toward the project cost, representing up to twenty percent (20%) of total eligible expenses, as required by the FCM program; and further acknowledges that additional external funding—such as support from Alberta Ecotrust—may be available to offset some or all of this municipal contribution, though such funding is not guaranteed; and

BE IT FURTHER RESOLVED THAT Council authorizes Administration to execute all required documents and take all necessary steps to support the submission and implementation of the Green Building Pathway Feasibility Study.

CARRIED

Mayor Potter declared a break at 8:10 p.m.

Mayor Potter called the meeting back to order 8:21 p.m.

**TOWN MANAGER
REPORT**

RESOLUTION NO. 429-12-25

Moved by Councillor Widsten to accept for information the Town Manager Report, Information Items and Committee Reports as presented.

CARRIED

FINANCIAL REPORT

RESOLUTION NO. 430-12-25

Moved by Councillor Widsten to accept the Financial Report as presented.

CARRIED

INFORMATION ITEMS

**COMMITTEE
REPORTS**

ROUND TABLE

ADJOURNMENT

Meeting adjourned at 8:53 p.m.

A handwritten signature in blue ink that reads "K Potter".

Kate Potter, Mayor

A handwritten signature in black ink that reads "Rachel Wueschner".

Rachel Wueschner,
Chief Administrative Officer