

Town of Sexsmith
Meeting Minutes
Regular Council Meeting August 10, 2026 - 06:30 PM

Mayor Kate Potter called the Regular Council meeting of Town Council to order at 6:31 p.m. at the Sexsmith Town Council Chambers, August 10, 2026

Voter Attendees:

Bruce Black (Councillor)
Daycie Bohning (Councillor)
Dennis Stredulinsky (Councillor)
Kate Potter (Mayor)
Ken Hildebrand (Councillor)
Pauline Nelson (Councillor)

Non-Voter Attendees:

Alex Worries (Assistant CAO)
Rachel Wueschner (CAO)

- 1 Adoption of Agenda**
Resolution No: 314-08-26
Moved By: Ken Hildebrand
A motion that the agenda for this meeting be adopted as presented.
CARRIED
- 2 Emergent Items**
- 3 Public Session**
- 4 Delegation**
- 5 Adoption of Minutes**
 - 5.1 July 13, 2026 Regular Council Meeting Minutes**
Resolution No: 315-08-26
Moved By: Ken Hildebrand

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A motion that the July 13, 2026 Regular Council Meeting Minutes be accepted as presented.

CARRIED

5.2 July 27, 2026 Special Council Meeting

Resolution No: 316-08-26

Moved By: Dennis Stredulinsky

A motion to accept the July 27, 2026 Special Council Meeting Minutes as presented.

CARRIED

6 Business Arising

6.1 Land Use Bylaw Review

Resolution No: 317-08-26

Moved By: Dennis Stredulinsky

A motion to move the Land Use Bylaw Review to Closed Session #3.

CARRIED

6.2 Road Closure Bylaw #1109 Second Reading

Resolution No: 318-08-26

Moved By: Ken Hildebrand

A motion to give second reading of Bylaw #1109 Road Closure Bylaw as presented.

CARRIED

6.3 Road Closure Bylaw #1109 Third Reading

Resolution No: 319-08-26

Moved By: Daycie Bohning

A motion to give third reading of Bylaw #1109 Road Closure Bylaw as presented.

CARRIED

7 New Business

7.1 Baseball Diamond Upgrades

Resolution No: 320-08-26

Moved By: Daycie Bohning

A motion to approve the upgrade to the ball diamonds as presented at a cost of \$28,670 with funds coming from Capital Reserves.

CARRIED

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7.2 County of Grande Prairie Circulation Notice

Resolution No: 321-08-26

Moved By: Daycie Bohning

A motion to accept County of Grande Prairie subdivision circulation notice PLSUB20260363 and proposed development circulation notice PLDEV20260353 for information only.

CARRIED

7.3 Request to meet with Minister of Transportation at AB Minis Convention and ACP Grant Opportunity

Resolution No: 322-08-26

Moved By: Ken Hildebrand

A motion to request a meeting with the Minister of Transportation at ABMunis Fall Convention regarding safety concerns at the intersection of Emerson Trail and Highway 2 and Highway 2 (untwinned) north of Sexsmith.

CARRIED

7.4 Sexsmith Community and Business Profile Magazine

Resolution No: 323-08-26

Moved By: Daycie Bohning

A motion to accept the Sexsmith Community and Business Profile Magazine proposal for information only.

CARRIED

7.5 Intermunicipal Development Plan Amendment

Resolution No: 324-08-26

Moved By: Ken Hildebrand

A motion to support, in principle, amending the Town of Sexsmith and County of Grande Prairie Intermunicipal Development Plan to redesignate NE-16-73-6-W6M and SE-16-73-6-W6M from Agricultural to Rural Industrial, and to support amending the Emerson Trail Area Structure Plan to include these lands for future Rural Industrial development.

CARRIED

7.6 EDAC: Request for Development of a Sponsorship and Naming Rights Sales and Marketing Plan

Resolution No: 325-08-26

Moved By: Pauline Nelson

A motion that the Economic Development Officer develop a Sponsorship and Naming Rights Sales and Marketing Plan for the Town of Sexsmith and present the completed Plan and Framework to Council for consideration.

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Councillor Black left the meeting at 7:53 p.m. Councillor Black returned to the meeting at 7:54 p.m. Mayor Potter declared a break at 7:59 p.m. Mayor Potter called the meeting back to order at 8:11 p.m.

7.7 Re-Addressing in Painted Sky

Resolution No: 326-08-26

Moved By: Ken Hildebrand

A motion that administration work on a civic addressing system policy and procedure for acceptance by Council for consistency in addressing.

CARRIED

7.8 Sidewalk in Painted Sky Easement

Resolution No: 327-08-26

Moved By: Daycie Bohning

A motion that administration work into the 2027 capital budget costs to extend the concrete sidewalk and step down fencing from phase 1 to phase 2 in Painted Sky subdivision in PUL13.

CARRIED

7.9 Attendance to Rural Municipalities of Alberta Conference

Resolution No: 328-08-26

Moved By: Bruce Black

A motion to accept for information only attendance at the Rural Municipalities of Alberta conference.

CARRIED

7.10 Request to Cancel September 21st Council Meeting

Resolution No: 329-08-26

Moved By: Bruce Black

A motion to cancel the September 21st council meeting.

CARRIED

7.11 Fall Budget Meetings

Resolution No: 330-08-26

Moved By: Ken Hildebrand

A motion to set budget meetings for November 25th, 30th and December 2nd of 2026.

CARRIED

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- 7.12 Election Year Budget**
Resolution No: 331-08-26
Moved By: Ken Hildebrand

A motion to send the budget policy to Corporate Services for possible changes regarding scheduling in an election year.

CARRIED

- 8 Town Manager's Report**
Resolution No: 332-08-26
Moved By: Ken Hildebrand

A motion to accept the Town Manager's Report, information items and committee report for information only.

CARRIED

- 9 Financial Reports**

- 10 Reports From Delegation of Council**
None

- 11 Information Items**

- 12 Committee Reports**

- 13 Round Table**

- 14 Closed Session**

- 14.1 CN Land Sale – ATIA 19(1)(c)(i)**

- 14.2 CAO Review – ATIA Section 22(2) August 10, 2026**

- 14.3 Move into Closed Session**
Resolution No: 333-08-26
Moved By: Ken Hildebrand

A motion to go into closed session at 8:59 p.m.

CARRIED

- 14.4 Come out of Closed Session**
Resolution No: 334-08-26
Moved By: Daycie Bohning

A motion to come out of closed session at 9:29 p.m.

CARRIED

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14.5 Land Use Bylaw Review
Resolution No: 335-08-26
Moved By: Daycie Bohning

A motion to accept the Beairsto & Associates Engineering and Survey proposal of \$47,700 for the Land Use Bylaw rewrite as presented with funds coming from capital reserves.

CARRIED

14.6 Meeting Extension
Resolution No: 336-08-26
Moved By: Dennis Stredulinsky

A motion to extend the meeting for up to 30 minutes.

CARRIED

14.7 Moved into Closed Session
Resolution No: 337-08-26
Moved By: Ken Hildebrand

A motion to go into closed session at 9: 40 p.m.

CARRIED

14.8 Come out of Closed Session
Resolution No: 338-08-26
Moved By: Ken Hildebrand

A motion to come out of closed session at 10:07 p.m.

CARRIED

14.9 Move CAO Review
Resolution No: 339-08-26
Moved By: Bruce Black

A motion to move the CAO Review to the September 8 Council Meeting Closed Session.

CARRIED

15 Adjournment

Meeting adjourned at 10:09 p.m.

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Kate Potter, Mayor



Rachel Wueschner, Town Administrator