

MINUTES
TOWN OF SEXSMITH
REGULAR COUNCIL MEETING
TUESDAY SEPTEMBER 2, 2025

Mayor Kate Potter called this Regular Meeting of Town Council to order
at 6:31 p.m. at the Sexsmith Council Chambers

COUNCIL PRESENT	Kate Potter	Mayor
	Bruce Black	Councillor
	Dennis Stredulinsky	Councillor
	Jonathan Siggelkow	Councillor
	Ken Hildebrand	Councillor
	Daycie Bohning	Councillor

COUNCIL ABSENT	Clint Froehlick	Deputy Mayor
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STAFF PRESENT	Rachel Wueschner	CAO
	Alex Worries	Assistant CAO

EMERGENT ITEMS

PUBLIC SESSION

DELEGATION	1. Grande Prairie Regional Sports Connection – Heather Llewellyn,
	Executive Director

**ADOPTION OF
AGENDA**

RESOLUTION NO. 319-09-25

Moved by Councillor Hildebrand that the agenda for this meeting be accepted as presented.

CARRIED

**ADOPTION OF
MINUTES**

RESOLUTION NO. 320-09-25

Moved by Councillor Hildebrand that the August 11, 2025, Regular Council Meeting Minutes be accepted as presented.

CARRIED

BUSINESS ARISING

**PROCESS AND COST
FOR SPONSORSHIP
OF A MEDICAL
PROFESSIONAL**

RESOLUTION NO. 321-09-25

Moved by Councillor Siggelkow that Administration bring back more information about attracting a Nurse Practitioner under the Primary Care Program.

CARRIED

**GRANDE SPIRIT
HARVEST DINE &
DANCE**

RESOLUTION NO. 322-09-25

Moved by Councillor Bohning for the Town of Sexsmith to support the Friends of the Grande Spirit Foundation's fundraising initiative by donating an auction item in the amount of \$250 and purchase up to six tickets to support the Friends of the Grande Spirit Foundation Harvest Dine & Dance Event.

CARRIED

**LETTER TO SUPPORT
FOR NOTARY PUBLIC**

RESOLUTION NO. 323-09-25

Moved by Councillor Siggelkow to bring back further information as requested and invite the Notary Public applicant to meet Council.

CARRIED

**RAIL SAFETY WEEK
2025**

RESOLUTION NO. 324-09-25

WHEREAS *Rail Safety Week* is to be held across Canada from September 15 to 21, 2025;

WHEREAS, 261 railway crossing and trespassing incidents occurred in Canada in 2024; resulting in 68 avoidable fatalities and 58 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and

listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, indigenous communities, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is hereby **RESOLVED** to support national *Rail Safety Week* to be held from September 15 to 21, 2025.

Moved by Councillor Stredulinsky to proclaim September 15-21, 2025, as Rail Safety Week in the Town of Sexsmith.

CARRIED

Councillor Black left the meeting at 7:26 p.m.
Councillor Black returned to the meeting at 7:31 p.m.

**DRAFT BYLAW NO.
1101 AQUATERA
UTILITY BYLAW**

RESOLUTION NO. 325-09-25

Moved by Councillor Hildebrand to give first reading of Bylaw No. 1101 Aquatera Utility Bylaw as presented.

CARRIED

RESOLUTION NO. 326-09-25

Moved by Councillor Stredulinsky to give second reading of Bylaw No. 1101 Aquatera Utility Bylaw as presented.

CARRIED

RESOLUTION NO. 327-09-25

Moved by Councillor Siggelkow to give permission for third reading of Bylaw No. 1101 Aquatera Utility Bylaw as presented.

UNANAMOUSLYCARRIED

RESOLUTION NO. 328-09-25

Moved by Councillor Bohning to give third reading of Bylaw No. 1101 Aquatera Utility Bylaw as presented.

CARRIED

**LIBRARY BOARD
APPOINTMENTS**

RESOLUTION NO. 329-09-25

Moved by Councillor Siggelkow to rescind resolution No. 446-22-24 and No. 447-11-24.

CARRIED

RESOLUTION NO. 330-09-25

Moved by Councillor Stredulinsky appoint Merry Moore to the Town of Sexsmith Library Board for a term starting November 18, 2024, and ending November 17, 2027 and this being her fifth consecutive term.

CARRIED UNANIMOUSLY

RESOLUTION NO. 331-09-25

Moved by Councillor Black to appoint Jean Christopher Richard to the Town of Sexsmith Library Board for a term starting November 18, 2024 and ending November 17, 2027.

CARRIED

NEW BUSINESS

**PROPOSED
REVISIONS OF THE
2025 MEETING
CALENDAR**

RESOLUTION NO. 332-09-25

Moved by Councillor Bohning that the meeting calendar be updated as presented.

CARRIED

**ALBERTA
COMMUNITY
PARTNERSHIP
GRANT**

RESOLUTION NO. 333-09-25

Moved by Councillor Hildebrand to approve the Town of Sexsmith's participation in the collaborative Volunteer Management Plan Project and support the Grande Prairie Regional Emergency Partnership's (GPREP) application to the Alberta Community Partnership (ACP) Grant under the Intermunicipal Collaboration Stream; and further, that the City of Grande Prairie be confirmed as the managing partner for the grant application and overall project administration.

CARRIED

**RECOMMENDATIONS
FROM THE
INTERMUNICIPAL
COLLABORATION
COMMITTEE**

RESOLUTION NO. 334-09-25

Moved by Councillor Bohning to approve changes to the Community Services Agreement and the Fire Services agreement as proposed in the letter from the County of Grande Prairie dated May 7th, 2025.

CARRIED

RESOLUTION NO. 335-09-25

Moved by Councillor Bohning to approve a 2.5% annual escalator throughout the Community Services agreement upon renewal in 2026.

CARRIED

**REQUEST FROM
MUSEUM
REGARDING
VINTAGE POLICE
CAR**

RESOLUTION NO. 336-09-25

Moved by Councillor Hildebrand that the Town police car be donated to the Sexsmith and District Museum Society to be used in fundraising efforts.

CARRIED

Mayor Potter declared a break at 8:06 p.m.

Mayor Potter called the meeting back to order at 8:21 p.m.

Councillor Black left the meeting at 8:21 p.m.

**PREDA MEETING IN
RED EARTH**

RESOLUTION NO. 337-09-25

Moved by Councillor Bohning for Councillor Hildebrand to attend a PREDA and NTAB meetings that have been scheduled as presented.

CARRIED

**TOWN MANAGER
REPORT**

RESOLUTION NO. 338-09-25

Moved by Councillor Hildebrand to accept information items, Town Managers Report and Committee report as presented.

CARRIED

**INFORMATION
ITEMS**

**COMMITTEE
REPORTS**

RESOLUTION NO. 339-09-25

Moved by Councillor Hildebrand to extend the Council meeting by 30 minutes if needed.

CARRIED

CLOSED SESSION

RESOLUTION NO. 340-09-25

Moved by Councillor Hildebrand to move into closed session at 9:14 p.m.

CARRIED

RESOLUTION NO. 341-09-25

Moved by Councillor Hildebrand to come out of closed session at 9:37 p.m.

CARRIED

ADJOURNMENT

Meeting adjourned at 9:45 p.m.



Kate Potter, Mayor



Rachel Wueschner
Chief Administrative Officer