M I N U T E S

T O W N O F S E X S M I T H

REGULAR COUNCIL MEETING

MONDAY JULY 14, 2025

****

Mayor Kate Potter called the Regular Council Meeting of Town Council to order at 6:30 p.m. at the Sexsmith Town Council Chambers

COUNCIL PRESENT	Kate Potter	Mayor
	Daycie Bohning	Councillor
	Dennis Stredulinsky	Councillor
	Ken Hildebrand	Councillor arrived
	Clint Froehlick	Deputy Mayor
	Bruce Black	Councillor
	Jonathan Siggelkow (via Zoom)	Councillor
COUNCIL ABSENT		
STAFF PRESENT	Rachel Wueschner	CAO
	Alex Wories	Assistant CAO

ADOPTION OF AGENDA

RESOLUTION NO. 277-07-25
Moved by Councillor Froehlick that the agenda for this meeting be adopted as amended.

CARRIED

EMERGENT ITEM

1. Request for letter of support for notary public appointment.

Councillor Siggelkow joined the meeting by Zoom at 6:50 p.m.

PUBLIC SESSION

DELEGATION

Maskwa Medical Centre

ADOPTION OF MINUTES

RESOLUTION NO. 278-07-25
Moved by Councillor Stredulinsky that the June 16, 2025, Regular Council Meeting Minutes be accepted as amended.

CARRIED

BUSINESS ARISING

REPORT TO COUNCIL – PUBLIC CONSULTATION FOR STORMWATER PROJECT PHASE 2	**RESOLUTION NO. 279-07-25** Moved by Councillor Hildebrand to accept the results of the public consultation on the proposed stormwater improvements on 106 street, 101 Street and 95 Avenue for information only. **CARRIED**
STORMWATER PROJECT PHASE 2 FUNDING FOR LAND NEGOTATIONS	**RESOLUTION NO. 280-07-25** Moved by Councillor Black to approve $38,000.00 from the already allocated Street Improvement Reserve capital budget of $160,000.00 for Stormwater Phase 2 land negotiations and other costs related to the negotiations including appraisals, legal survey and plan registrations using Scott Land and Lease Ltd as the land agents. **CARRIED**
2025 STREET IMPROVEMENTS	**RESOLUTION NO. 281-07-25** Moved by Councillor Black to accept the increase in the cost from $103,529.25 to $121,537.25 for the 2025 Street Improvement project awarded to Rocksaw Paving Ltd. **CARRIED**
REBRANDING COSTS	**RESOLUTION NO. 282-07-25** Moved by Councillor Froehlick to approve $1,033.00 for building signage and stickers to be funded through the capital budget already approved by Council for rebranding costs. **CARRIED**

NEW BUSINESS

MEDICAL CLINIC TAX EXEMPTION	**RESOLUTION NO. 283-07-25** Moved by Councillor Froehlick to exempt the 2025 property taxes for the Medical Clinic (9805 103 Street) as per the conditions of the lease agreement. **CARRIED**

COGP DEVELOPMENT PERMIT NOTICE PLDEV20250300 AND PLDEV20250351

RESOLUTION NO. 284-07-25

Moved by Councillor Hildebrand to accept for information the notice of development for permit applications PLDEV20250300 and PLDEV20250351 from the County of Grande Prairie No. 1 and that renewed safety concern letters be sent to the County of Grande Prairie and Alberta Transportation.

CARRIED

Councillor Stredulinsky left the meeting at 7:41 p.m.

Councillor Stredulinsky returned to the meeting at 7:43 p.m.

KEN SARGENT HOUSE LEETER OF SUPORT

RESOLUTION NO. 285-07-25

Moved by Councillor Bohning that the Town of Sexsmith provide a letter of support to the Ken Sargent House in support of their application to the Community Facility Enhancement Program (CFEP) Large Stream grant.

CARRIED

SET NEW CORPORATE SERVICE MEETING DATE

RESOLUTION NO. 286-07-25

Moved by Councillor Bohning to schedule a Corporate Service Meeting for July 16, 2025, at 5:00 p.m.

CARRIED

Mayor Potter declared a break at 7:57 p.m.

Mayor Potter called the meeting back to order at 8:08 p.m.

93 STREET CULVERT UPGRADE AND REGRADING FOREST GROVE

RESOLUTION NO. 287-07-25

Moved by Councillor Bohning to accept for information only the 93rd street culvert upgrade and regrading Forest Grove.

DEFEATED

RESOLUTION NO. 288-07-25

Moved by Councillor Black to obtain quotes from a minimum of 3 contractors to lower the culvert and regrade in Forest Grove on 93 street at the ditch crossing and to bring back other options including steaming the existing culvert for review.

CARRIED

LETTER OF SUPPORT – NOTARY PUBLIC

RESOLUTION NO. 289-07-25
Moved by Councillor Hildebrand that the Town seek out more information from the Alberta Government on the town's role and responsibilities in providing a letter of support for a prospective notary public.

CARRIED

POTENTIAL ITEMS FOR FUTURE AGENDA

RESOLUTION NO. 290-07-25
Moved by Councillor Black that Black Poplar Management be brought back as a future agenda item.

CARRIED

TOWN MANAGERS REPORT

Councillor Black left the meeting at 9:02 p.m.
Councillor Black returned to the meeting at 9:03 p.m.

RESOLUTION NO. 292-07-25
Moved by Councillor Froehlick to add July 18th as an approved vacation day to the previously approved vacation requested from the CAO.

CARRIED

Councillor Siggelkow left the meeting at 9:05 p.m.

CLOSED SESSION

RESOLUTION NO. 293-07-25
Moved by Councillor Froehlick to move into closed 9:05 p.m.

CARRIED

RESOLUTION NO. 294-07-25
Moved by Councillor Froehlick to come out of closed 9:08 p.m.

CARRIED

RESOLUTION NO. 295-07-25
Moved by Councillor Froehlick to approve CAO review and salary proposal as offered.

CARRIED

INFORMATION ITEMS

COMMITTEE REPORTS
FINANCIAL REPORT

RESOLUTION NO. 296-07-25
Moved by Councillor Hildebrand to accept Information Items, Committee Reports and the Town Manager's report as presented.

CARRIED

ROUND TABLE

ADJOURNMENT Meeting adjourned at 9:35 p.m.

K Potter

Rachel Wueschner

Kate Potter, Mayor

Rachel Wueschner, Town Administrator